PEP Quality Assurance Criteria

The virtual school will complete a quality assurance of each PEP that is submitted via the Welfare Call. The Criteria identified below will be used to make the quality assurance judgement of each PEP.

Non - negotiables

The elements of the PEP identified below need to be fully completed for this to be considered a good or outstanding PEP.

- Attendees of the meeting have been recorded fully
- Evidence the young person has attended or been invited to attend the PEP
- Date, venue and time of the next meeting

Virtual School PEP Quality Assurance Criteria					
Gold/Outstanding	Green/Good	Amber/RI	Red/Inadequate		
Consistently 'Green' throughout	Non-negotiable elements of	Some element of the non-	Most or all Non negotiables have		
all sections and provides a	the PEP have been fully	negotiables have been	not been completed.		
personalised view of the young	completed	completed.			
person's progress.	Complete picture of students,	Some key elements missing of	Most or all key elements missing of		
	academic and pastoral profile	students, academic and pastoral	students, academic and pastoral		
	(including Alternative	profile (including Alternative	profile (including Alternative		
	provision, exclusions and	provision, exclusions and	provision, exclusions and		
	attendance)	attendance)	attendance)		
	Students views have been	Students views are brief and not	Student views are missing and there		
	recorded fully and concerns	all concerns have been address	is now evidence of student input		
	addressed in the PEP.	in the PEP	throughout the document		

VIRTUAL S CHOOL

Complete picture of student's SEMH needs and interventions (where applicable) Previous targets have been fully reviewed and recorded. All academic data has been recorded and SMART targets have been replicable) is directly linked to SMART Targets Contributor comments have been fully recorded and to a good level of detail Complete picture of student's SEMH needs and interventions are missing (where applicable) Some key elements of student's SEMH needs and interventions are missing (where applicable) Some evidence previous targets have been reviewed and recorded. Some academic data has been recorded and targets are not SMART SMART PP+ spending (where applicable) is in the main directly linked to SMART targets. Some contributor comments are missing or not SMART targets. No contributor have been recorded. No contributor have been recorded.			
(where applicable) Previous targets have been fully reviewed and recorded. All academic data has been recorded and SMART targets have been recorded applicable) PP+ spending (where applicable) is in the main directly linked to SMART targets Contributor comments have been recorded and swissing or lacking detail. are missing (where applicable) interventions are missing (where applicable) is experienced. No evidence previous targets have been reviewed Most or all academic data is missing and targets are missing or not SMART SMART SMART PP+ spending (where applicable) is in the main directly linked to SMART targets. SMART Targets Contributor comments have been fully recorded and to a missing or lacking detail.	Complete picture of student's	Some key elements of student's	Most or all key elements of
Previous targets have been fully reviewed and recorded. All academic data has been recorded and SMART targets have been recorded and targets are not have been recorded spelicable) is directly linked to SMART Targets Contributor comments have been fully recorded and to a All academic data has been recorded. Some evidence previous targets No evidence previous targets have been reviewed Most or all academic data is missing and targets are missing or not SMART SMART SMART PP+ spending (where applicable) is in the main directly linked to SMART targets. Some contributor comments are missing or lacking detail.	SEMH needs and interventions	SEMH needs and interventions	student's SEMH needs and
Previous targets have been fully reviewed and recorded. All academic data has been recorded and SMART targets have been recorded and targets are not have been recorded and targets are not small academic data is missing and targets are missing or not SMART PP+ spending (where applicable) is directly linked to SMART Targets Contributor comments have been fully recorded and to a Some evidence previous targets No evidence previous targets have been reviewed Most or all academic data is missing and targets are missing or not SMART PP+ spending (where applicable) is in the main directly linked to SMART targets. Some contributor comments are been fully recorded and to a No contributor have been recorded.	(where applicable)	are missing (where applicable)	interventions are missing(where
fully reviewed and recorded. All academic data has been recorded and SMART targets recorded and SMART targets have been recorded PP+ spending (where applicable) is directly linked to SMART Targets Contributor comments have been recorded and to a fully recorded and to a fully recorded and to a been reviewed sending the specific particles and targets are not small targets are missing or not SMART PP+ spending (where applicable) does not link to SMART targets. Some contributor comments are missing or lacking detail.			applicable)
recorded. All academic data has been recorded and SMART targets have been recorded PP+ spending (where applicable) is directly linked to SMART Targets SMART Targets Contributor comments have been fully recorded and to a recorded. Some academic data has been most or all academic data is missing and targets are missing or not SMART SMART PP+ spending (where applicable) pP+ spending (where applicable) does not link to SMART targets. Some contributor comments are been fully recorded and to a Rost or all academic data is missing and targets are missing or not SMART SMART SMART SMART PP+ spending (where applicable) does not link to SMART targets. No contributor have been recorded.	Previous targets have been	Some evidence previous targets	No evidence previous targets have
All academic data has been recorded and SMART targets recorded and targets are not have been recorded PP+ spending (where applicable) is directly linked to SMART Targets Contributor comments have been fully recorded and to a Some academic data has been Most or all academic data is missing and targets are missing or not SMART SMART PP+ spending (where applicable) is in the main directly linked to does not link to SMART targets. Some contributor comments are been recorded. No contributor have been recorded.	fully reviewed and recorded.	have been reviewed and	been reviewed
recorded and SMART targets have been recorded SMART SMART SMART PP+ spending (where applicable) is in the main directly linked to SMART Targets Contributor comments have been fully recorded and targets are not sMART targets and targets are missing or not SMART targets and targets are missing or not SMART SMART SMART PP+ spending (where applicable) does not link to SMART targets. SMART Targets Some contributor comments are been fully recorded and to a missing or lacking detail.	•	recorded.	
have been recorded PP+ spending (where applicable) applicable) is directly linked to SMART argets SMART Targets Contributor comments have been fully recorded and to a SMART SMART SMART spending (where applicable) where applicable) does not link to SMART targets. SMART Targets SMART Targets No contributor have been recorded.	All academic data has been	Some academic data has been	Most or all academic data is missing
PP+ spending (where applicable) applicable) is directly linked to SMART Targets Contributor comments have been fully recorded and to a PP+ spending (where applicable) is in the main directly linked to SMART targets. SMART Targets Some contributor comments are missing or lacking detail. PP+ spending (where applicable) does not link to SMART targets. No contributor have been recorded.	recorded and SMART targets	recorded and targets are not	and targets are missing or not
applicable) is directly linked to SMART targets. SMART Targets Contributor comments have been fully recorded and to a sign in the main directly linked to SMART targets. Some contributor comments are missing or lacking detail.	have been recorded	SMART	SMART
SMART Targets Contributor comments have been fully recorded and to a SMART Targets Some contributor comments are missing or lacking detail. No contributor have been recorded.	PP+ spending (where	PP+ spending (where applicable)	PP+ spending (where applicable)
Contributor comments have been fully recorded and to a Some contributor comments are been fully recorded and to a missing or lacking detail.	applicable) is directly linked to	is in the main directly linked to	does not link to SMART targets.
been fully recorded and to a missing or lacking detail.	SMART Targets	SMART Targets	
	Contributor comments have	Some contributor comments are	No contributor have been recorded.
good level of detail	been fully recorded and to a	missing or lacking detail.	
	good level of detail	_	